

Information for CLEP Workshop Attendees

5 November 2021

This sheet provides details for access to the CLEP Workshop titled “Supportability and Logistics Engineering Advances and Applications” that is being held 9 and 10 November 2021. In order to make sure that things run smoothly, we have a few notes and tips shown below that may help in ensuring a successful experience for you as an attendee.

For this CLEP event, we are adding a feature that is not typically available at virtual meetings. After each presentation you will also be given an opportunity to participate in a separate Zoom meeting for side discussions and to ask other questions that may not have been answered during the main webinar Q&A portion.

CLEP Workshop Access Page

We have a “CLEP Workshop Access Page” that has a Zoom link to the Workshop Webinar presentations and has a separate Zoom link for the meeting dedicated to side discussions with past presenters. In addition, there is a schedule showing times and topics of presentations as well as icons with links to our workshop sponsors. The link to the CLEP Workshop Access page follows:

<https://logisticsengineers.org/clep-2021-workshop-access/>

How to Access the 2021 Virtual CLEP Workshop:

Each attendee will need to log in on a “Webinar Registration” page using the link that will be provided on the CLEP Workshop Access page. This access page will show a button at the top left-hand side labeled “Workshop Presentations” that, when clicked, will ask you to log in/register for the CLEP workshop. After logging in/registering, you will see a “Webinar Registration Approved” page. Click on the link shown to join the Webinar. Once you click the link, be patient - it may take a minute or two for the Zoom screen to open up. You will also receive a confirmation email containing information about joining the webinar. This additional registration step is for attendance tracking purposes and is required even though you have previously registered through the CLEP website.

Concurrent CLEP Workshop Room for Discussions with Presenters

Additionally, we will have a separate, post-presentation, “breakout Zoom session” for discussions with the previous presenter. After each speaker completes their webinar session, attendees that wish to ask additional questions or to have discussions about the topic with the presenter will be directed by the Moderator to access this breakout Zoom session by going back to the CLEP Workshop Access Page and then click on the “Breakout Discussions” button/link. There will be a live CLEP Moderator that will be online in this room to help out with any possible technical issues.

Key Items of Note for Those Attending the CLEP Workshop

- If you haven't already done so, download the Zoom app. You can use the following link: zoom.us/download
- Log in/register early, probably at least 10 minutes before your session begins. You will use the CLEP Workshop Access page for this.
- Before clicking the link to join you should close open windows and applications to maximize the video and audio stream.
- If you are unable to resolve connectivity problems, call 480-650-1261 (James) or 602-295-5271 (Jim).
- Make sure that you have a strong and stable internet connection.

If you have any questions or concerns, please contact Jim Martin at Jim.Martin@ASES.US or 602-295-5271.